

PARKMAN TOWNSHIP TRUSTEES
Regular Meeting of July 1, 2008

The regular meeting of the Parkman Township Board of Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Lucinda Sharp-Gates and Patrick Joyce, Fiscal Officer-Nancy Wheelock, Tom Evers, John Augustine, Cory Anderson, Mr. and Mrs. John Casto, Sandy Parnaby, Linda Jacobs, Mr. and Mrs. Joe Keough, Wendy Anderson, Mr. and Mrs. Joe Stoll, Linda Kuklo, Mr. and Mrs. Jim Baril and Wayne Komandt. The Pledge of Allegiance was recited.

Approval of Minutes

A motion was made by Lucinda and seconded by Patrick to waive the reading of the June 17, 2008 regular meeting minutes and to approve the same. (Resolution No. 08-101) Motion carried unanimously.

Public Discussion

John and Cindy Casto were present to discuss the Owen Road driveway culvert project. The Casto's questioned the culvert supplier and cost of the pipe, the decision to not assess the property owners for the road project, the re-routing of their existing drain tiles at their property at 17930 Owen Road and the replacement of their mailbox after the project has been completed. The Board explained that the Township collects quotes from several culvert pipe suppliers and Marlboro Supply has provided the lowest bid for the pipe. Kevin further explained that the charge billed to the Owen Road property owners in the amount of \$310.00 for the Owen Road project is for the culvert pipe, gravel and labor. Patrick reported that he spoke to the Geauga County Prosecuting Attorney's office regarding a road assessment for the project. The Owen Road project is not eligible for an assessment due to the type of the road project and the dollar amount. The Trustees confirmed the existing drain tiles located at the Casto's property will be re-routed to the new culvert pipe. The Trustees advised they will ask for approval in writing if the Township needs to access the property out of the road right of way to re-route the drain tile. The Trustees assured the Casto's that they will replace the mailbox after the project.

Sandy Parnaby inquired on the status of the surveying at Overlook Park for the possible expansion of the parking area. Kevin reported that he has contacted the County Engineer's office requesting the surveying of the park. Kevin will follow-up with the Engineer to confirm the request. A discussion was held regarding the proposed park levy. Sandy reported that the Park Committee is researching the cost of equipment and improvements for the park to calculate the amount needed for a park levy. If the Trustees decide to place a park levy on the November ballot, they will need this information no later than the first regular meeting in August.

David Short, ODOT Project Manager, arrived to provide an update on the status of the Route 422 intersection project. ODOT has implemented a study of the Route 422/Route 528/Route 88 intersection due to safety concerns and has hired a consultant to present alternatives for the intersection. After the consultant submits the alternatives, ODOT will meet with each property owner to select the preferred alternative. Mr. Short reported that there is ODOT/Federal funding in the amount of \$900,000 appropriated for this project, which should occur within 4-5 years. ODOT sent a letter to each property owner who may be affected by this project, including Parkman Township, explaining the plans to improve the intersection. Mr. Short advised that ODOT also scheduled a meeting to discuss the project with state and local

officials and questioned why the Board of Trustees did not attend. The Trustees never received notification of the meeting. A discussion was held on the traffic turn signal traveling west on Route 422 and the decrease of accidents since the installation. The residents present questioned why a turn signal heading east has not be installed. The residents also asked if the statistics for the intersection were based on reports prior to or after the turn signal installation. Mr. Short will review these inquiries with the ODOT officials. Linda Jacobs expressed her concerns with ODOT and the Route 422 project. Linda warned the residents of the Route 422 intersection project to be cautious when negotiating with ODOT based on her own experience. Patrick asked Mr. Short to communicate with the residents and the Board of Trustees during the duration of the project.

Departmental Reports

- Fiscal Officer

1. Budget Hearing – The 2009 budget public hearing was scheduled for July 1, 2008 at 8:00 pm. A legal notice was placed in The Maple Leaf to advertise for the public hearing. The Fiscal Officer presented the 2009 proposed budget and explained the financial plan for each fund. Lucinda made a motion, seconded by Patrick, to approve the 2009 budget as presented. (Resolution No. 08-102) Motion carried unanimously. The Fiscal Officer will file the completed budget with the County Auditor's office no later than the July 20th deadline.
2. Road & Bridge Levy/Fire Levy – The Fiscal Officer presented the resolutions to renew the five year .90 mill Road & Bridge Levy and the five year 1.0 mill Fire Levy on the ballot at the primary election on November 4, 2008. Lucinda moved, seconded by Patrick, to adopt the following .90 mill Road & Bridge levy resolution:

Parkman Township
.90 Mill Road & Bridge Levy

WHEREAS the Parkman Board of Township Trustees has determined that it will be necessary to levy a tax outside of the ten mill limitation, for the purpose of the general construction, reconstruction, resurfacing, and repair of streets, roads and bridges in Parkman Township as provided in R.C. 5705.19(G).

BE IT RESOLVED BY THE Parkman Board of Township Trustees, after meeting in regular session on the 1st day of July, 2008, that pursuant to ORC 5705.03(B) said board hereby certifies this resolution to the Geauga County Auditor, and requests that the County Auditor certify back to the Parkman Township Board of Trustees the total current tax valuation of the subdivision, and the revenue that would be generated by a specified number of mills, for the purpose of the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in Parkman Township as provided in R.C. 5705.19(G).

(Resolution No. 08-103) Motion carried unanimously.

Patrick moved, seconded by Lucinda, to adopt the following 1.0 mill Fire levy resolution:

Parkman Township
1.0 Mill Renewal Fire Levy

WHEREAS the Parkman Board of Township Trustees has determined that it will be necessary to levy a tax outside of the ten mill limitation, for the purpose of providing and maintaining fire apparatus, appliances, buildings, or sites therefore, or sources of water supply and materials therefore, or the establishment and maintenance of lines of fire alarm telegraph, or the payment of permanent, part-time, or volunteer firemen or fire fighting companies to operate the same, including the payment of the firemen employer's contribution required under Section 742.34 of the Revised Code, or to purchase ambulance equipment, or to provide ambulance or emergency medical services operated by a fire department or fire-fighting company as authorized by R.C. 5705.19(I).

BE IT RESOLVED BY THE Parkman Board of Township Trustees, after meeting in regular session on this 1st day of July, 2008, that pursuant to ORC 5705.03(B) said board hereby certifies this resolution to the Geauga County Auditor, and requests that the County Auditor certify back to the Parkman Township Board of Trustees the total current tax valuation of the subdivision, and the number of mills required to generate a specified amount of revenue, or the dollar amount of revenue that would be generated by a specified number of mills, for the purpose of providing and maintaining fire apparatus, appliances buildings, or sites therefore, or sources of water supply and materials therefore, or the establishment and maintenance of lines of fire alarm telegraph, or the payment of permanent, part-time, or volunteer firemen or fire fighting companies to operate the same including the payment of the firemen employer's contribution required under Section 742.34 of the Revised Code, or to purchase ambulance equipment, or to provide ambulance or emergency medical services operated by a fire department or fire-fighting company as authorized by R.C. 5705.19(I).

(Resolution No. 08-104) Motion carried unanimously. The Fiscal Officer will send the resolutions to the County Auditor and ask the Auditor to complete and return the County Auditor's Certificates.

- Zoning

1. Zoning Amendment #2008-01 – The Board of Trustees set a public hearing on July 1, 2008 at 8:45 p.m. to review the recommendations of the Geauga County Planning Commission and the Parkman Township Zoning Commission for Amendment #2008-01. A legal notice was placed in The Maple Leaf to advertise the public hearing. The Board reviewed and discussed Zoning Amendment #2008-01, Section 600.0(J), Section 606.0(B) and Section 606.0(F). Several safety issues were addressed concerning the proposed amendment to the zoning resolution. A discussion was held on the minimum driveway width, overhanging tree branches and wires, and decorative objects such as pillars and posts beside the driveway, which could block the access to the property for safety vehicles. The Board agreed to extend the public hearing to the next meeting to allow additional time to review the amendment and recommend modifications. A motion was made by Lucinda and seconded by Patrick to extend the public hearing as permitted under the Zoning Amendment Procedure, R.C. 519.12. (Resolution No. 08-105) Motion carried unanimously.

- Roads

1. Hobart Road - Road Superintendent, Tom Evers reported that he has been approached by residents on Hobart Road to erect "stop ahead" signs at the Farmington Road and Hobart Road intersection. Drivers are missing the stop sign at the intersection and driving into the field. Since the Route 422 project will be completed this winter and the local detour traffic will diminish, the Trustees decided to not post the "stop ahead" signs.
2. Able Security – Tom reported that Able Security will attend the next meeting to present a proposal for a fire alarm system at the Township Garage and the Fire Department.
3. Headwalls – Tom requested a purchase order for the purchase of 4 headwalls in the amount of \$1450.00. The Fiscal Officer provided a purchase order number for said purchase.
4. Sewer Connections of the Township Garage, Fire Department and Community House – The Department of Water Resources sent a letter with information and the permit cost for the connection of the Township Garage, the Fire Department and the Community House to the Parkman sewage system. The Township Garage will be one service unit, the Fire Department Station will be one service unit and the Community House will be two service units. The fees that will need to be paid when the permits for the Township properties are obtained. The costs are as follows:

Garage:	\$5950 (1 service unit plus application and inspection fee)
Fire Department:	\$5950 (1 service unit plus application and inspection fee)
Community House:	\$11700 (2 service units plus application and inspection fee)

The Fiscal Officer will issue a check for the permits for approval and signature at the next meeting.

Old Business

- Parkman Paragraph Mailing List Labels – Lucinda reported that she received the Geauga County IT Department Parkman residents mailing list in excel format to use for the mailing of the Parkman Paragraph. The list will be delivered to Excel Printing to use in the newsletter mailing.

New Business

- Assistant Zoning Inspector – The Board discussed the need to continue the services of Mark Strumbly as the Assistant Zoning Inspector. Lucinda will check with the County Prosecutor's office for the appropriate guidelines for dismissal.

- Soft Billing – Wayne Komandt questioned the outcome of the joint meeting with Troy Township to discuss soft billing. The Board updated Wayne on the special meeting. Troy Township would like to see a Fire District created in the future with paid employees to support the increase of emergency services. The Fire District would include Parkman Township and Troy Township. The first step is to implement the soft billing process to collect funds to finance the formation of the district. The Board and Wayne discussed this proposal and will continue to consider the concept.

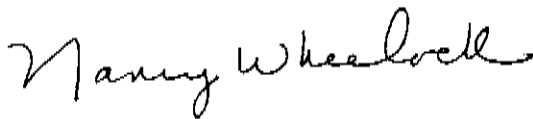
Approval of Bills and Wages

A motion was made by Lucinda and seconded by Kevin to pay the wages and bills from warrant #15859 through warrant #15896. (Resolution No. 08-106) Motion carried unanimously.

Adjournment

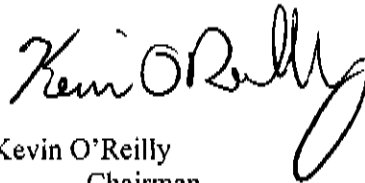
A motion was made by Lucinda and seconded by Patrick to adjourn the meeting at 10:21 p.m. (Resolution No. 08-107) Motion carried unanimously.

Respectfully submitted,



Nancy Wheelock
Fiscal Officer

Approved,



Kevin O'Reilly
Chairman